**SOUTH LEWIS CENTRAL SCHOOL DISTRICT**

**REORGANIZATIONAL BOARD MEETING**

**TUESDAY, JULY 14, 2015**

**MIDDLE/HIGH SCHOOL LIBRARY**

BOARD Thomas Burmingham Andrew Liendecker Tina Stanford

MEMBERS Paul Campbell Michael Lisk Richard Ventura

PRESENT: Scott Chrzanowski Mary Martin Barry Worczak

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

Chad Luther, High School Principal

Judith Duppert, Middle School Principal

Christopher Villiere, Elementary Principal

Catherine Littlefield, Director of Special Education

C. Brian Oaks, Director of Health, Phys. Ed., Athletics and Safety

Scott Carpenter, Director of Information Technology

Kristy McGrath, Data and Curriculum Coordinator

Richard Poniktera, Director of Facilities

Christine Raymond, Internal Claims Auditor

Dominic D’Imperio, Solar Energy Consortium

Anne Huntress, Faculty member

Several community members

Barry Yette, Board Clerk, called the Reorganizational Meeting to order at 6:30 p.m.

A moment of silence was observed and the Pledge of Allegiance was recited.

**NEW BUSINESS**

|  |  |  |
| --- | --- | --- |
| 1. | Mr. Barry Yette, Clerk of the Board, administered the Oath of Office to Mr. Paul Campbell and Mr. Richard Ventura, Board of Education members. | SEATING OF NEW BOARD OF EDUCATION MEMBERS |
| 2. | Mrs. Stanford moved and Mr. Ventura seconded the motion to open nominations for the position of Board President.  Motion carried unanimously | OPEN NOMINATIONS FOR PRESIDENT |
| 3. | Mr. Liendecker nominated Mr. Barry Worczak for the position of President of the Board of Education. | ACCEPT NOMINATIONS FOR PRESIDENT |
| 4. | Mr. Ventura moved, Mr. Campbell seconded, that nominations be closed.  Motion carried unanimously | CLOSE NOMINATIONS |
| 5. | The Board of Education directed the Clerk to cast one ballot for the position of President of the Board of Education. Mr. Yette, Board Clerk, administered the Oath of Office to Mr. Worczak. | ELECTION OF PRESIDENT |
| 6. | Mrs. Stanford moved and Mr. Campbell seconded the motion to open nominations for the position of Vice President.  Motion carried unanimously | OPEN NOMINATIONS FOR VICE PRESIDENT |

|  |  |  |  |
| --- | --- | --- | --- |
| 7. | Mrs. Martin nominated Mrs. Tina Stanford for the position of Vice President of the Board of Education. | OPEN AND ACCEPT NOMINATIONS FOR VICE PRESIDENT | |
| 8. | Mrs. Martin moved, Mr. Liendecker seconded, that nominations be closed.  Motion carried unanimously | CLOSE NOMINATIONS | |
| 9. | The Board of Education directed the Clerk to cast one ballot for the position of Vice-President of the Board of Education. Mr. Yette, Board Clerk, administered the Oath of Office to Mrs. Stanford... | ELECTION OF VICE-PRESIDENT | |
| 10. | Mrs. Stanford moved, Mr. Campbell seconded that the Board of Education collectively approve the following motions:  Motion carried unanimously |  | |
|  | Resolved that Barry Yette be appointed Clerk to serve at the pleasure of the Board | APPOINTMENT OF CLERK OF THE BOARD | |
|  | Resolved that the entire Board of Education be appointed to the 2015-2016 Audit Committee. | APPOINTMENT OF AUDIT COMMITTEE | |
|  | Resolved that the Chief School Officer be appointed Purchasing Agent for the South Lewis Central School to serve at the pleasure of the Board. | APPOINTMENT OF PURCHASING AGENT | |
|  | Resolved that Kathie Watson be appointed Treasurer to serve at the pleasure of the Board. | APPOINTMENT OF TREASURER | |
|  | Resolved that Katherine A. Ackerman be appointed Deputy Treasurer to make deposits and withdrawals in the absence of the Treasurer for the 2015-2016 school year. | APPOINTMENT OF DEPUTY TREASURER | |
|  | Resolved that Kim Hrim be appointed Tax Collector for the 2015-2016 school year for a fee of $4,670. | APPOINTMENT OF TAX COLLECTOR | |
|  | Resolved that the following attorneys be appointed on a fee basis for the 2015-2016 school year:  The Firm of Trespasz & Marquardt, LLP – Bond & Note Issues (Fees to be determined by project)  Dr. Matthew Fletcher – All other matters  (At the rate of $205 per hour plus mileage and other reimbursable costs) | APPOINTMENT OF SCHOOL ATTORNEYS | |
|  | Resolved that the Superintendent of Schools be authorized to enter into an agreement with Lewis County General Hospital to provide school district Physician Services for the 2015-2016 school year for a fee of $21,000. | APPOINTMENT OF SCHOOL DISTRICT PHYSICIAN SERVICES | |
|  | Resolved that Christine Raymond be appointed Internal Claims Auditor for the 2015-2016 school year at a stipend of $3,794. | APPOINTMENT OF INTERNAL CLAIMS AUDITOR | |
|  | Resolved that the auditing firm of Bowers & Company, CPAs, PLLC, be designated External Auditors for the 2015-2016 school year at a fee of $12,100. | APPOINTMENT OF EXTERNAL AUDITORS | |
|  | Resolved that C. Brian Oaks and Julie Burmingham be appointed as Title IX officers for the 2015-2016 school year. | APPOINTMENT OF TITLE IX OFFICERS | |
|  | Resolved that Catherine Littlefield be appointed as Section 504/ADA Compliance Officer. | APPOINTMENT OF SECTION 504/ADA COMPLIANCE OFFICER | |
|  | Resolved that the Superintendent of Schools be appointed the Educational Official designated to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings. | APPOINTMENT OF EDUCATIONAL OFFICIAL DESIGNATED TO RECEIVE COURT NOTIFICATION | |
|  | Resolved that the Business Administrator be appointed as the Reviewing Official and Verification Official for participation in Federal Child Nutrition Programs. | APPOINTMENT OF FEDERAL CHILD NUTRITION PROGRAM OFFICIAL | |
|  | Resolved that Superintendent of Schools be appointed as the Hearing Official for participation in Federal Child Nutrition Programs. | APPOINTMENT OF FEDERAL CHILD NUTRITION PROGRAM HEARING OFFICIAL | |
|  | Resolved that the Board of Education establish the amount of the Treasurer’s Bond at $50,000; Central Treasurer for Extra-Classroom Activity Fund bond at $20,000; Internal Claims Auditor’s bond at $20,000; and the Tax Collector’s bond at $100,000 for the 2015-2016 school year. | BONDING OF TREASURERS, INTERNAL CLAIMS AUDITOR AND TAX COLLECTOR | |
|  | Resolved that The Chase Manhattan Bank and Community Bank N.A. be hereby appointed official depositories for school monies for the 2015-2016 school year and the Treasurer or Deputy Treasurer be hereby designated as the authorized signature for these accounts. | BANK DEPOSITORIES | |
|  | Resolved that the Journal and Republican, Lowville, New York, the Boonville Herald, Boonville, New York, and the Watertown Times, Watertown, New York, be hereby designated as the official newspapers for the school district. | OFFICIAL NEWSPAPERS | |
|  | Resolved that the Chief School Officer be designated as the investment officer for the school district for the 2015-2016 school year. | INVESTMENT OFFICER | |
|  | Resolved that the Chief School Officer be designated to certify payrolls for the 2015-2016 school year. | CERTIFY PAYROLLS |
|  | Resolved that the regular meetings of the Board be held on the third Tuesday of each month, July through June; and that the first Tuesday of each month be reserved, as needed, for other business and informational purposes; the place of each said meeting to be designated at the discretion of the Board. | MEETING DATES AND TIMES |
|  | Resolved that Chad Luther (Chief Faculty Counselor), Kristi Yager (Treasurer), and Kathie Watson (Deputy Treasurer) be appointed officers for extra-curricular accounts for the 2015-2016 school year. | APPOINTMENT – EXTRA-CURRICULAR ACCOUNT OFFICERS |
|  | Resolved that Andrew Liendecker be appointed to serve on the Executive Committee of the Jefferson-Lewis School Boards Association; that Tina Stanford be appointed as an alternate to serve on the Executive Committee of the Jefferson-Lewis School Boards Association, and that Andrew Liendecker be appointed as the Legislative representative for the Executive Committee of the Jefferson-Lewis School Boards Association for the 2015-2016 school year. | APPOINTMENT – EXECUTIVE COMMITTEE: JEFFERSON-LEWIS SCHOOL BOARDS ASSOCIATION |
|  | Resolved that the following offices are authorized petty cash in the amount of $100.00 each: Glenfield, Port Leyden, Bus Garage, Middle/Secondary/District Office (combined), Cafeteria; and $20.00 for the Tax Collector’s Office | PETTY CASH |
|  | Resolved that, the Board of Education grants the Superintendent the authority to hire staff temporarily pending Board of Education approval. | TEMPORARY APPOINTMENTS |
|  | Resolved that, the Board of Education grants the Superintendent the authority to transfer funds up to $10,000 within the budget. Whenever changes are made they are to be incorporated in the next board agenda for information only. | BUDGET TRANSFERS |
|  | Resolved that, the Board of Education grants the Superintendent and the Business Administrator the authority to act on applications or court orders for corrected tax bills and/or tax refunds and to report such action at the next regularly scheduled meeting of the Board of Education. | CORRECTED SCHOOL TAXES |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a non-resident tuition rate in the amount of $6,044 (K-6) and $7,661 (7-12) for the 2015-2016 school year and for children of all regular, permanent employees tuition is to be waived. | NON-RESIDENT TUITION RATES FOR THE 2015-2016 SCHOOL YEAR |
|  | Resolved that Richard Poniktera, Supervisor of Buildings & Grounds, be appointed as the official South Lewis Central School District designee  for Asbestos Containing Building Material (ACBM), Asbestos Contain-  ing Material (ACM), Asbestos Hazardous Material Response (AHERA) and Local Educational Agency (LEA) for the 2015-2016 school year. | APPOINTMENT OF OFFICIAL DESIGNEE FOR ACBM, ACM, AHERA, AND LEA |
|  | Resolved that Daniel Pisaniello, MD be appointed Director of School Health Services for the 2015-2016 school year. | APPOINTMENT OF DIRECTOR OF SCHOOL HEALTH SERVICES |
|  | Resolved that the High School Principal, Middle School Principal and Elementary Principals be appointed as Supervisors of Attendance for the 2015-2016 school year. | APPOINTMENT OF SUPERVISORS OF ATTENDANCE |
|  | Resolved that the Superintendent of Schools be appointed as the Records Access/Management Officer. | APPOINTMENT OF RECORDS ACCESS/  MANAGEMENT OFFICER |
|  | Resolved that C. Brian Oaks be appointed Liaison for Homeless Children and Youth. | APPOINTMENT OF LIAISON FOR HOMELESS CHILDREN AND YOUTH |
|  | Resolved that Anne Huntress and Richard Poniktera be appointed Chemical Hygiene Officers for the 2015-2016 school year. | APPOINTMENT OF CHEMICAL HYGIENE OFFICERS |
|  | Resolved that Richard Poniktera be appointed as School Pesticide Representative for the 2015-2016 school year. | APPOINTMENT OF SCHOOL PESTICIDE REPRESENTATIVE |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following to the  Committee on Special Education for the 2015-2016 school year:  CSE Chairperson: Catherine Littlefield  Alternate CSE Chairperson: Rebecca Garner  Special Education Representatives: Mike Absolom, Nichol MacGregor, Sharon Kelly, Rebecca Marino, Linda Helser, Kory Smith, Lorrie Benzing, Tina Sullivan, Kim Andalora, Dan Myers, Vicki Covey, Caree Turck, Mark Chandler, Ellen Paladini, Jennifer Wood, Suzanne Zicari, Christine Moser, Michelle Jones, Carolyn Widrick, Kelly Turck, Gretchen Anderson, Brooke Lehman, Olivia Boucher, Sue Rundell, Laurie Winslow, Rick Rotondi, Kelly Foote, Amy Bradbury, Matt Fagan, Brooke VanBrocklin, Patti Gardner, Kim Rotondi  Teacher Representative: General Education Teacher  Parent Representatives: Brandy Capron, Jeanette Gilbert, Tammy Rogers, Kathleen Kenney, Brandi LaParr, Monica Kohl, Lynn Moshier, Deylynne Platt, Krista Wright, Cari Howanietz, Charity Hoffert, Alyssa Cough  Psychologist: Rebecca Garner, Brenda Jock Derouin  Physician: Lewis County General Hospital Physician Service    Administrative Representatives: Kristy McGrath, Chad Luther, Judy Duppert, Martha Jones, Christopher Villiere  School Counselors: Julie Kraeger, Marianne Green, Julie Burmingham, Erin Monnat | APPOINTMENT – COMMITTEE ON SPECIAL EDUCATION |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the Committee on Pre-School Special Education for the 2015-2016 school year:  CPSE Chairperson: Catherine Littlefield  Alternate CPSE Chairperson: Rebecca Garner  Parent Representatives: Brandy Capron, Kathleen Kenney, Jill Strigle, Krista Wright, Monica Kohl, Deylynne Platt, Charity Hoffert, Brandi Laparr, Alyssa Cough  County Representative: Laurie Stoffel  Fourth Member: Teacher/Evaluator | APPOINTMENT – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, Kathie Watson be appointed Substitute Caller for the 2015-2016 school year at a stipend of $3,109. | APPOINTMENT – SUBSTITUTE CALLER |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher and substitute school related personnel compensation rates, as presented, for the 2015-2016 school year. | APPROVE SUBSTITUTE TEACHER AND SUBSTITUTE SRP COMPENSATION |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a monthly stipend of an employee’s monthly cellular bill not to exceed $60.00 for cellular service upon receipt of the front page of the monthly bill, and an annual stipend of $100.00 for equipment. | APPROVE MANDATORY AVAILABILITY STIPENDS |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the district mileage reimbursement rate at the IRS mileage rate. | APPROVE MILEAGE REIMBURSEMENT RATE |
|  | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed as Dignity For All Students Act Coordinators:  Port Leyden Elementary – Olivia Boucher & Erin Monnat  Glenfield Elementary – Chris Flansburg & Erin Monnat  Middle/High School – Chad Brown, Chad Luther & Jason Gibson | APPOINTMENT OF DIGNITY FOR ALL STUDENTS ACT COORDINATORS |
| 11. | Mr. Campbell moved, Mr. Burmingham seconded a motion to adjourn the Reorganizational Meeting at 6:55 p.m.  Motion carried unanimously | ADJOURN |

Respectfully submitted,

Barry J. Yette

Clerk of the Board of Education

Date of Approval: August 18, 2015